

Minutes of the
Ray Township Public Library
Regular Board Meeting
August 18th, 2025
Held at the Ray Township Public Library

The Ray Township Public Library Chairperson, Jim Jerse, called the meeting to order at the Ray Township Public Library

PRESENT:
Jim Jerse, Chairperson
Marla Stabile, Member
Christy DeMeulenaere, Director
Wayne Conner, Vice-Chairperson
Tammy Boettcher, Member
Mary Barnes, Treasurer

ABSENT WITH NOTICE: Barbara Rollins, Secretary

ALSO PRESENT: Ann Ripley

APPROVAL OF AGENDA
Approved as written

APPROVAL OF THE BOARD MEETING MINUTES JULY 21ST, 2025
The minutes were approved as distributed.

TREASURER'S REPORT
Barnes stated the bill's list included the Mango subscription renewal. Bills' list totaled \$11,365.77

APPROVAL OF THE AUGUST 18TH, 2025 BILLS LIST
MOTION by Conner, supported by Boettcher, to approve the August 18th, 2025, Bills List and cover letter as presented for \$11,365.77.

AYES: ALL
NAYES: NONE
ABSENT: Barbara Rollins, Secretary
MOTION: Carried.

BUDGET TO ACTUAL
Barnes stated the library is a quarter through the year, and everything looks to be on track.

The budget to Actual will be filed for Audit

DIRECTOR'S REPORT
DeMeulenaere reviewed the monthly report with the Board.

- The monthly base price for OnPay will be increasing from \$40 to \$49. The monthly \$6 per paid worker cost will remain unchanged. This modest adjustment supports our ongoing commitment to delivering the highest quality product and support for our clients. The new pricing will take effect for your account beginning September 1, 2025.

- Applied for MLA Grant
- Fall Mixed Up for the Storywalk
- Room Rental for September 25 Tobin Buhk
- Overdrive increased \$293.64 (20% increase approved for each Library in the Coop) \$5,531.25 will be allocated to spend monthly on Libby.
- Michigan Humanities
 - No Humanities Council Meeting this year in Detroit
 - Pause all of the grant funding until after 2026
 - Changes to the infrastructure, losing 3 employees
 - Switching to a Hybrid operating system
 - Going forward with the Great Michigan Reads
 - Museums on Main Street going forward
- Book Sale through the end of September
- Partnering with RTFD for Toddler Time, Story time with a Firefighter, and we will be having a table at the Pancake Breakfast, which will be held at Rotary on October 5th from 8-12
- Twp Trunk or Treat will be held on October 18th
- DTD Newsletter is in the works
- Received Penal Fines \$1,829.35
- Looking into Recite Me for the website

Friends of the Ray Township Library and Historical Society

DeMeulenaere stated the group is currently working on the 2026 Calendar and the theme will be serviced based. The group will be meeting on August 28th. .

Committees

Policies - Did not meet

Personnel: Did not meet

Budget - Did not meet

Board To Board - The group did meet

UNFINISHED BUSINESS

Director Reviewed: - Tabled

Rent Agreement with the Township

Jerse stated that he has been in contact with Supervisor Crump from the Township. The Library Board had a few changes that they would like to have addressed. Jerse reviewed Supervisors Crump's responses to the requested changes.

MOTION by Boettcher to approve paying \$500.00 monthly for rent to the Township. Barnes supported the motion. Roll Call

AYES: Marla Stabile, Trustee
Mary Barnes, Treasurer
Jim Jerse, President
NAYES: Wayne Conner, Vice President
Tammy Boettcher, Trustee
ABSENT: Barbara Rollins, Secretary
MOTION: Carried.

Fiscal Agency Agreement with the Township

MOTION by Barnes to approve the Fiscal Agency Agreement, supported by Boettcher. Roll Call

AYES: Marla Stabile, Trustee
Mary Barnes, Treasurer
Jim Jerse, President
Wayne Conner, Vice President
Tammy Boettcher, Trustee
NAYES: None
ABSENT: Barbara Rollins, Secretary
MOTION: Carried.

NEW BUSINESS

RAY/SLC Representative Needed

DeMeulenaere stated that current representative Elli Minert is no longer able to attend the Board Meetings at the SLC, which leaves an open seat. Barnes stated that she is able to attend the meeting; however, DeMeulenaere will check with Rollins to see if she would be interested. Will follow up next month.

ITEMS FOR SEPTEMBER

PUBLIC COMMENTS/CORRESPONDENCE:

N/A

ADJOURNMENT

No further business, the meeting was adjourned.

Respectfully submitted by:

Christy DeMeulenaere, Director

Approved by:

Barbara Rollins, Secretary

Jim Jerse, Chairperson