

Minutes of the
Ray Township Public Library
Regular Board Meeting
November 17th, 2025
Held at the Ray Township Public Library

The Ray Township Public Library Chairperson, Jim Jerse, called the meeting to order at the Ray Township Public Library

PRESENT: **Jim Jerse, Chairperson**
 Marla Stabile, Member
 Tammy Boettcher, Member
 Mary Barnes, Treasurer
 Paige Jones, Library Assistant
 Barbara Rollins, Secretary
 Christy DeMeulenaere, Director

ABSENT WITH NOTICE: **Wayne Conner, Vice-Chairperson**

ALSO PRESENT: **Theresa Goike**

APPROVAL OF AGENDA

Approved as written

APPROVAL OF THE BOARD MEETING MINUTES OCTOBER 20th, 2025

The minutes were approved as distributed.

TREASURER'S REPORT

Barnes stated the bill's list consisted of

- Bills List \$4901.27
- Bank Interest \$40.79
- Bank Fee \$.29
- Postage \$49.09
- Payroll \$3,876.55
- Payroll \$3,548.12
- Payroll \$3,404.24
- Total \$15,820.35

APPROVAL OF THE NOVEMBER 17th, 2025 BILLS LIST

MOTION by Barnes, supported by Stabile, to approve the November 17th, 2025, Bills List and cover letter as presented for \$15,820.35.

AYES: **ALL**
NAYES: **NONE**
ABSENT: **Wayne Conner, Vice-Chairperson**
MOTION: **Carried.**

BUDGET TO ACTUAL

Barnes stated the library should be currently at 58%, and will review under new business.

The budget to Actual will be filed for Audit

DIRECTOR'S REPORT

Jones reviewed the monthly report with the Board.

There is a handout for each board member with Hoopla statistics for review

- Attended MLA with a Full Scholarship
- Started a food pantry
- Partnering with the Ladies Fire Auxiliary to provide dinners to seniors and families in Ray Township
- Books to Die for 3-month trial
- Attended Circ Round Table and Advisory Council Meeting
- Review Centralized Purchasing
- New chalkboard gifted from the Friends Group

Friends of the Ray Township Library and Historical Society

Goike thanked the board for allowing the group to hold the silent auction. Goike shared with the board that the group will be applying for a grant through America250mi. The grant will work with multiple partners. Goike asked the board if the Township is not willing to apply for the grant, would the Library apply on behalf of the group? The grant is due January 15th and will be notified by March 15th. The grant is also a reimbursement grant. Goike asked the Board if the Township does not agree if the Library would help pay and then be reimbursed.

Committees

Policies - Did not meet

Personnel: Did not meet

Budget - Did meet and will review under new business.

UNFINISHED BUSINESS

Director Reviewed: - Tabled

NEW BUSINESS

Proposed 2026 Library Closed Dates

APPROVAL OF THE 2026 LIBRARY CLOSED DATES

MOTION by Barnes, supported by Boettcher, to approve the 2026 Library closed dates as presented.

AYES:	ALL
NAYES:	NONE
ABSENT:	Wayne Conner, Vice-Chairperson
MOTION:	Carried.

Proposed 2026 Library Board Meeting Dates

APPROVAL OF THE 2026 LIBRARY BOARD MEETING DATES

MOTION by Boettcher, supported by Rollins, to approve the 2026 Library Board meeting dates as presented.

AYES: ALL
NAYES: NONE
ABSENT: Wayne Conner, Vice-Chairperson
MOTION: Carried.

Proposed Budget Amendments

Barnes reviewed the recommendations with the board

Revenue

\$100.00 Delinquent Personal Property Taxes

\$1,250.00 Dedicated Grants

\$350.00 State Aid to Library

\$200.00 Activity Fees

\$200.00 Library Book Fines

\$150.00 Interest Income

Expenses

(\$410.00) Attorney Fees

\$410.00 State Aid to Cooperative

\$1,045.00 Insurance

(\$200.00) Telephone

(\$1,045.00) Programs and Field Trips

(\$260.00) Books

\$200.00 Audio Books

\$260.00 E-books

APPROVAL OF THE 2025-2026 BUDGET AMENDMENTS

MOTION by Boettcher, supported by Rollins, to approve the 2025-2026 Budget Amendments as presented.

AYES: ALL
NAYES: NONE
ABSENT: Wayne Conner, Vice-Chairperson
MOTION: Carried.

APPROVAL OF CO-PARTNERING WITH THE FRTLHS WITH GRANT AND FUNDING

MOTION by Barnes, supported by Boettcher, that the Library would Co-Partner with the Friends of the Ray Township Library and Historical Society to apply for and cover the funding if the Township declines.

AYES: ALL
NAYES: NONE
ABSENT: Wayne Conner, Vice-Chairperson
MOTION: Carried.

ITEMS FOR DECEMBER

N/A

PUBLIC COMMENTS/CORRESPONDENCE:

N/A

ADJOURNMENT

No further business, the meeting was adjourned

Respectfully submitted by:

Christy DeMeulenaere, Director

Approved by:

Barbara Rollins, Secretary

Jim Jerse, Chairperson