

Minutes of the
Ray Township Public Library
Regular Board Meeting
September 15th, 2025
Held at the Ray Township Public Library

The Ray Township Public Library Chairperson, Jim Jerse, called the meeting to order at the Ray Township Public Library

PRESENT: **Jim Jerse, Chairperson**
 Marla Stabile, Member
 Christy DeMeulenaere, Director
 Wayne Conner, Vice-Chairperson
 Tammy Boettcher, Member
 Mary Barnes, Treasurer
 Barbara Rollins, Secretary

ABSENT WITH NOTICE: **N/A**

ALSO PRESENT: **Paige Jones**

APPROVAL OF AGENDA
Approved as written

APPROVAL OF THE BOARD MEETING MINUTES AUGUST 18th, 2025
The minutes were approved as distributed.

TREASURER'S REPORT
Barnes stated the bill's list consisted of 2 pay periods, crafts, interest, and bank fees.

APPROVAL OF THE SEPTEMBER 15th, 2025 BILLS LIST
MOTION by Conner, supported by Boettcher, to approve the September 15th, 2025, Bills List and cover letter as presented for \$8,502.94.

AYES: **ALL**
NAYES: **NONE**
ABSENT: **NONE**
MOTION: **Carried.**

BUDGET TO ACTUAL
Barnes stated the library should currently be at 42%, and everything looks to be on track.

The budget to Actual will be filed for Audit

DIRECTOR'S REPORT
DeMeulenaere reviewed the monthly report with the Board.

- Ordered the Fall Newsletter
- Going forward, we will start to order books from Amazon
- Tent up in the kids' room

- Deena and Trish attended the Zing Train provided by the Co-op
- The SLC Director gave notice.
- Looking into pricing for Culligan
- Seasonal Showcase on the website

Friends of the Ray Township Library and Historical Society

- DeMeulenaere is now the secretary/treasurer
- The calendar has been sent to the printer

DeMeulenaere also asked the board if the FRTLHS could hold Holiday Delights in the Library again this year. The board said yes, that would be fine.

Committees

Policies - Did not meet

Personnel: Did not meet

Budget - Did not meet

UNFINISHED BUSINESS

Director Reviewed: - Tabled

Barnes stated that the review was sent out to the staff and will work on this in the future.

NEW BUSINESS

None

ITEMS FOR OCTOBER

Review lease and fiscal agency agreements.

PUBLIC COMMENTS/CORRESPONDENCE:

N/A

ADJOURNMENT

No further business, the meeting was adjourned.

Respectfully submitted by:

Christy DeMeulenaere, Director

Approved by:

Barbara Rollins, Secretary

Jim Jerse, Chairperson