



Ray Township Public Library

64255 Wolcott Road

Ray Township, Michigan 48096

Phone: 586-749-7130 Fax: 586-749-6190

Email: raylibrarymi@gmail.com www.raylibrary.org

Chromebook
Lending Agreement



Device ID: _____

Staff Initials: _____

GUIDELINES:

- o Patron must be 18 years of age or older.
- o Patron must be a Ray Township Resident with a valid Ray Township Library card.
- o Patron must present a valid Driver’s License, State ID, Passport, or Military ID.
- o Patron must be in good standing with the library.
- o Patron must checkout and return item directly to a staff member at the Ray Township Library.
- o Item cannot be returned to another location or to the drop box.
- o The Chromebook may be checked out for 7 DAYS ONLY.
- o After 7 days, the physical item must be brought to the library for return. If there are no holds on the device, patron may check it out again.
- o The Chromebook should be kept in a temperature controlled environment. DO NOT leave the Chromebook in a vehicle.
- o Internet content filtering is not provided. Parents/Guardians are responsible for all content accessed using the Chromebook..

LIABILITY:

- o Overdue Chromebook will incur fees of **\$1 per day**.
- o Patrons will be charged **\$25** for the Chromebook returned to a book drop or to another library.
- o Patron is responsible for costs associated with loss or damage to the Chromebook.

REPLACEMENT CHARGES:

- Chromebook: **\$260**
- Chromebook shoulder bag **\$ 14**
- Power Adapter: **\$ 30**
- Case: **\$ 45**

TOTAL REPLACEMENT: \$349

I have read and understand this document in its entirety. My signature below indicates my agreement with the guidelines and liabilities. I understand that the Chromebook does not provide content filtering. I agree that the Chromebook was in working order upon checkout.

Signature: _____ Date: _____

Library Card Number: 215 21 000 _____

Due Date: _____ Initials: _____