

Minutes of the
Ray Township Public Library
Special Board Meeting
April 2nd, 2020
Zoom Meeting (Meeting ID: 271 952 315)

Ray Township Public Library Board Chairperson Terry Goike called the meeting to order in the Ray Township Public Library, located at 64255 Wolcott Road, Ray Township, Michigan via Zoom at 6:30pm.

PRESENT: **Jim Jerse, Vice Chairperson** **Terry Goike, Chairperson**
 Christy DeMeulenaere, Director **Marla Stabile, Member**
 Elli Minert, Secretary

ABSENT: **Heather Phipps, Member**
 Wayne Conner, Member

ALSO PRESENT: **Lynn Vanslambrouck via Zoom**

APPROVAL OF AGENDA

MOTION by Jerse supported by Minert to approve the agenda as presented.

AYES: **ALL**
NAYES: **NONE**
ABSENT: **Heather Phipps, Member**
 Wayne Conner, Member
MOTION: **Carried.**

APPROVAL OF THE MARCH 16th, 2020 MINUTES

MOTION by Minert supported by Stabile to approve the March 16th, 2020 Board Meeting minutes as presented.

Roll Call: **Minert: Yes**
 Stabile: Yes
 Jerse: Yes
 Goike: Yes
 Phipps, Absent
 Conner, Absent

AYES: **ALL**
NAYES: **NONE**
ABSENT: **Heather Phipps, Member**
 Wayne Conner, Member
MOTION: **Carried.**

UNFINISHED BUSINESS

2020 Millage

The Board had a brief discussion on the Millage. DeMeulenaere will follow up with Lori Lascoe the Township Clerk to have the Minutes from March 16th 2020 certified.

NEW BUSINESS

Designated Essential Employee Letter

The Board reviewed two Designated Essential Employee Letters. Christy DeMeulnaere and Mary Barnes were both approved to be Essential Employees of the Library. Both of the letters will be posted on the Library website.

APPROVAL OF THE DESIGNATED ESSENTIAL EMPLOYEE LETTER

MOTION by Jerse supported by Minert to approve Director Christy DeMeulnaere as an Essential Employee for the Library. .

Roll Call: Jerse: Yes
Minert: Yes
Stabile: Yes
Goike: Yes
Phipps, Absent
Conner, Absent

AYES: ALL
NAYES: NONE
ABSENT: Heather Phipps, Member
Wayne Conner, Member
MOTION: Carried.

APPROVAL OF THE DESIGNATED ESSENTIAL EMPLOYEE LETTER

MOTION by Jerse supported by Minert to approve Children's Program Clerk Mary Barnes as an Essential Employee for the Library. .

Roll Call: Jerse: Yes
Minert: Yes
Stabile: Yes
Goike: Yes
Phipps, Absent
Conner, Absent

AYES: ALL
NAYES: NONE
ABSENT: Heather Phipps, Member
Wayne Conner, Member
MOTION: Carried.

Employee Pay

The Board discussed paying the staff during closure. DeMeulnaere recommended that the staff receive pay based on average hours. DeMeulnaere 20hrs a week, Vanslambrouck 8 hrs a week, Kathy Reidt 4 hrs a week, Gaffke 5 hrs a week and Naniewicz 3 hrs a month.

APPROVAL OF PAYING STAFF DURING LIBRARY CLOSURE

MOTION by Jerse supported by Stabile to approve paying the staff during closure with the average hours recommended by DeMeulanere. DeMeulnaere 20 hrs per week, Vanslambrouck 8 hrs per week, Reidt 4 hrs per week, Gaffke 5 hrs per week and Naniewicz with 3 hrs per month.

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Roll Call: Jerse: Yes
Stabile: Yes
Minert: Yes
Goike: Yes
Phipps, Absent
Conner, Absent

AYES: ALL
NAYES: NONE
ABSENT: Heather Phipps, Member
Wayne Conner, Member
MOTION: Carried.

Library operations during COVID-19

The Board discussed the Library and upcoming concerns with re-opening with COVID-19. Discussions on this topic will continue as needed.

PUBLIC COMMENTS/CORRESPONDENCE: None

ADJOURNMENT

MOTION by Jerse supported by Minert to adjourn the meeting at 7:01pm

AYES: ALL
NAYES: NONE
ABSENT: Heather Phipps, Member
Wayne Conner, Member
MOTION: Carried.

Respectfully submitted by:

Christy DeMeulenaere, Director

Approved by:

Theresa Goike, Chairperson

Elli Minert, Secretary