

Minutes of the  
**Ray Township Public Library**  
Regular Board Meeting  
January 19th, 2026  
Held at the Ray Township Public Library

The Ray Township Public Library Chairperson, Jim Jerse, called the meeting to order at the Ray Township Public Library

**PRESENT:**                                 **Jim Jerse, Chairperson**  
  **Marla Stabile, Member**  
  **Tammy Boettcher, Member**  
  **Barbara Rollins, Secretary**  
  **Christy DeMeulenaere, Director**  
  **Wayne Conner, Vice-Chairperson**

**ABSENT WITH NOTICE:**         **Mary Barnes, Treasurer**

**ALSO PRESENT:**                     **N/A**

**APPROVAL OF AGENDA**

Approved as written

**APPROVAL OF THE BOARD MEETING MINUTES DECEMBER 15TH, 2025**

The minutes were approved as distributed.

**TREASURER'S REPORT**

DeMeulenaere stated that

- Bills List                                 \$6938.07
- Bank Interest                            \$36.28
- Bank Fee                                 \$.40
- Payroll                                    \$2859.41
- Payroll                                    \$3,548.12
- Total                                       \$13463.17

**APPROVAL OF THE JANUARY 19th, 2025 BILLS LIST**

**MOTION** by Conner, supported by Boettcher, to approve the January 19th, Bills List and cover letter as presented for \$13,463.17.

**AYES:**                                    **ALL**  
**NAYES:**                                 **NONE**  
**ABSENT:**                                **Mary Barnes, Treasurer**  
**MOTION:**                                **Carried.**

**BUDGET TO ACTUAL**

Jerse stated there were a few line items that were over and the budget committee will meet before the next meeting.

**The budget to Actual will be filed for Audit**

**DIRECTOR'S REPORT**

DeMeulenaere reviewed the report with the board

- W2's have been handed out
- Fax line was purchased through Tech Soup
- State Aid has been completed and sent in
- The Library and Women's Auxiliary handed out 100 meals to the community.
- The food pantry will continue
- Stepped down from the SLC Director Committee search
- Cleaned out the Storage Room

**Friends of the Ray Township Library and Historical Society**

DeMeulenaere stated the group will be meeting next month for the quarterly meeting and the Calendars have been marked down to \$5.00. The Township accepted being the sponsor for the grant and the grant has been submitted.

**Committees**

Policies - Did not meet

Personnel: Did not meet

Budget - Did meet and will review under new business.

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**ITEMS FOR FEBRUARY**

- A. Draft of new Fiscal Budget from Finance Committee
- B. Set up Public Hearing on Library Budget for March
- C. Board conducts annual performance review of Director
- D. Recommendations from Director on budget and salary Compensation

**PUBLIC COMMENTS/CORRESPONDENCE:**

N/A

**ADJOURNMENT**

**No further business, the meeting was adjourned**

*Respectfully submitted by:*

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Christy DeMeulenaere, Director

Approved by:

Barbara Rollins, Secretary

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Jim Jerse, Chairperson