

Minutes of the
Ray Township Public Library
Regular Board Meeting
March 17th, 2026
Held at the Ray Township Public Library

The Ray Township Public Library Chairperson, Jim Jerse, called the meeting to order at the Ray Township Public Library

PRESENT: **Jim Jerse, Chairperson**
 Marla Stabile, Member
 Tammy Boettcher, Member
 Mary Barnes, Treasurer
 Christy DeMeulenaere, Director
 Barbara Rollins, Secretary

ABSENT WITH NOTICE: **Wayne Conner, Vice-Chairperson**

ALSO PRESENT: **N/A**

APPROVAL OF AGENDA

Received as presented.

Budget Meeting open at 6:30

APPROVAL OF THE FISCAL 2026-2027 LIBRARY BUDGET

MOTION by Barnes supported by Boettcher to approve the Fiscal 2026-2027 Budget as presented.

AYES: **ALL**
NAYES: **NONE**
ABSENT: **Wayne Conner, Vice-Chairperson**
MOTION: **Carried.**

Meeting adjourned at 6:32

Regular Meeting open at 6:32

APPROVAL OF THE BOARD MEETING MINUTES FEBRUARY 16TH, 2026

The minutes were approved as distributed.

TREASURER'S REPORT

Barnes stated that

- Bills List \$3,077.52
- Bank Interest \$43.82
- Bank Fee \$.39
- Payroll \$3,562.11
- Payroll \$3,646.07
- Total \$10,329.91

APPROVAL OF THE March 16th, 2026 BILLS LIST

MOTION by Boettcher, supported by Rollins, to approve the February 16th, Bills List and cover letter as presented for \$10,329.91.

AYES: ALL
NAYES: NONE
ABSENT: Wayne Conner, Vice-Chairperson
MOTION: Carried.

BUDGET TO ACTUAL

Barnes stated that all line items are within the 91% run rate.

The budget to Actual will be filed for Audit

DIRECTOR'S REPORT

DeMeulenaere reviewed the report with the board

- Kanopy handout
- Updated phone list
- Cleaning is going great with Renna
- Trying to figure out Unemployment/Onpay
- Ordered books from Book Farm
- Tax Exempt with Michaels, Dollar Tree Hobby Lobby, Target and working on Kroger
- Will be sharing Bookpage with Lenox
- Button Exchange

Friends of the Ray Township Library and Historical Society

DeMeulenaere stated that the quarterly Meeting will be held on May 14th @ 4:00pm and the 2026 Memberships now open

Committees

Policies - Will set up a meeting for next month

Personnel: Will set up a meeting for next month

Budget - N/A

UNFINISHED BUSINESS

Board conducts an annual performance review of the Director

Jerse, Barnes, and Rollins will meet next month to discuss and prepare the Director's Review.

Grant

The Board discussed different options for the grant. A sub committee was formed to brainstorm ideas and to apply for the grant and will meet next week.

NEW BUSINESS

Review and Amendment Current Budget

N/A No Amendments need to be made.

ITEMS FOR APRIL

State of the Library Report

Board initiates a review of Bylaws & Policies and Procedures - sets timetable

PUBLIC COMMENTS/CORRESPONDENCE:

N/A

ADJOURNMENT

No further business, the meeting was adjourned at 7:14pm

Respectfully submitted by:

Christy DeMeulenaere, Director

Approved by:

Barbara Rollins, Secretary

Jim Jerse, Chairperson